課程報名表 COURSE ENROLLMENT FORM

申請者資料 APPLICANT INFORMATION (必要填寫 COMPULSORY)			
中文姓名： Chinese Name：			性別 Gender： ☐男 Male ☐女 Female
英文姓名： Name in English：	(姓 Last name)	(名 First name)	(必須與香港身份證/護照相同 Must be the same as shown on ID card/Passport)
手提電話： Mobile No.：			(作學生編號登記用 Will be registered as Student Number)
電郵地址： E-mail Address：			

專業課程 PROFESSIONAL COURSE			
課程名稱： Course Name：			
課程開課日期： Course Start Date：		費用： Fee：	

請選擇繳費方法 METHOD OF PAYMENT：

☐ 現金 Cash ☐ 銀行轉帳 Bank Transfer

Great Learning Education Centre Limited - 匯豐銀行 HSBC: 023-607898-001 / 中國銀行 BOC: 012-884-00135170

☐ 轉數快 Faster Payment System (FPS) - FPS ID: 4292975 ☐ ALIPAY / WeChat Pay

☐ 支票號碼 Cheque No.： _____(支票請劃線，抬頭人為「Great Learning Education Centre Limited」。本中心不接受期票。需預留三個工作天處理及予以確認，並以確認收妥款項為準。The cheque has to be crossed and made payable to the "Great Learning Education Centre Limited." Post-dated cheque is not accepted. It takes 3 working days to process the payment and confirm upon receipt.)

報名程序 ENROLLMENT PROCEDURE：

請填妥報名表連同第一期/全期學費(或繳費通知書) **不遲於學課日期前 7 天**親身、電郵、傳真或以郵遞方式遞交。Please complete and send this enrollment form with tuition fee payment (first instalment or full) or payment advice to our Centre in person, by email, by fax or by mail **no later than 7 days prior to course commencement**.

報名中心：香港灣仔軒尼詩道 245-251 號 守時商業大廈 20 樓 A 室
辦公時間：平日 11:00 a.m. 至 7:00 p.m.，星期六 11:00 a.m. 至 6:00 p.m.，星期日及公眾假期休息。
Main office: Unit A, 20/F, Success Commercial Building, 245-251 Hennessy Road, Wanchai, Hong Kong.
Opening hours: Mon-Fri 11:00 a.m. - 7:00 p.m., Sat 11:00 a.m. - 6:00 p.m. Closed on Sunday & public holiday.

報名熱線 Hotline： (852) 3620-3360 電郵地址 Email： info@greatlearning.edu.hk 傳真號碼 Fax： (852) 3580-1906

郵寄地址：香港灣仔軒尼詩道 245-251 號 守時商業大廈 20 樓 A 室 (請於信封面註明報讀課程名稱)
Mailing address: Unit A, 20/F, Success Commercial Building, 245-251 Hennessy Road, Wanchai, Hong Kong. (Please mark the course name on the envelope.)

條款及細則 TERMS & CONDITIONS:

1. 所有課程學位有限，先到先得（以完成報名程序為準），額滿即止。 Quota is limited and seats will be offered on a first-come-first-served basis to those who have completed the enrolment procedure.
2. 如使用銀行轉帳，繳費後請保留銀行發出的繳費通知書正本以傳真或電郵至本中心職員。For payment by bank transfer, please return the transaction advice by email or fax to acknowledge receipt.
3. 本中心收集閣下的個人資料，將用於處理課程報名、學務行政、身份核實、簽發收據/證書、以及向專屬機構申請考試或教材。提供資料屬自願性質，但如未能提供所需資料，本中心可能無法處理閣下的報名。詳情請參閱本中心的私隱政策。Personal data collected will be used for enrollment processing, academic administration, identity verification, issuance of receipts/certificates, and exam/courseware registration with external institutes. Provision of data is voluntary, but failure to provide required data may result in processing delays or inability to provide services. For details, please refer to our privacy policy at https://www.greatlearning.edu.hk/students-notice/privacy/.
4. 本中心有意使用閣下的姓名、電話號碼及電郵地址，透過電郵、短訊或電話向閣下提供本中心的最新課程、講座、教育優惠及活動資訊。未經閣下同意，我們不會將閣下的資料用於直接促銷。 We intend to use your name, phone number, and email address to send you updates regarding our latest courses, seminars, promotional offers, and educational events. We will not use your personal data for direct marketing without your consent.

   ☐ 本人不希望收到任何有關本中心的課程優惠及直接促銷訊息。Please check this box if you DO NOT wish to receive any direct marketing or course promotional materials from Great Learning Education Centre.

   (閣下可隨時發送電郵至 privacy@greatlearning.edu.hk 免費取消訂閱。You may unsubscribe at any time free of charge by emailing privacy@greatlearning.edu.hk.)

5. 各項課程只準報讀學員本人上課，不准別人代替或帶親友旁聽。 Only the enrolled person can attend the course, no substitutions is allowed. Friend / Relative is not welcomed to sit in on any class.
6. 本中心保留在任何情況下及以任何原因拒絕任何入學申請的權利。閣下繳付學費後，仍須符合入學的所有條件，其申請方可獲得接納。Our Centre reserves the right to reject any application in any circumstances and for whatever reasons. Payment of fees should only be construed as conditional acceptance of application.
7. 本中心保留在有需要的情況下更改講師及/或課程內容、授課地點、日期及/或時間的權利。 Our Centre reserves the right to replace the trainer and/or amend the contents, venue and/or time as may be necessary.
8. 學員上課期間請注意人身及財物安全，任何身體損傷或財物損失，本中心概不負責。Our Centre shall not be liable to any party for any loss or damage to your property or any property in your possession in the course of engaging with us or participating in courses as arranged by our Centre.
9. 學員需保留正式收據正本直至課程完結。本中心不重發或重印已完結的課程收據。 Student should keep the original official receipts until the end of course. Our Centre shall not reissue / reprint official receipt after course completion.
10. 學員可於此報名表最後一頁查閱退款政策。Our refund policy can be found at the last page of this enrolment form.
11. 颱風或暴雨訊號下的課堂安排，請留意本校之網站或FACEBOOK專頁公佈。 In case of typhoon or adverse weather, special class arrangement will be announced on website or FACEBOOK fan page.
12. 以上"條款及細則"如有更改，恕不另行通知。請瀏覽本中心網頁查閱最後更新版本。These terms and conditions are subject to change without notification. Please check our website for the latest terms and conditions.

聲明 Declaration：

1. 本人謹此聲明在申請表內填報之一切資料均屬真實無訛。I declare that all information provided in this application form is accurate and complete.
2. 本人已細閱、明白並同意以上注意事項、條款及細則、本中心在處理個人資料（私隱）的守則。I have noted, understood and agree to the contents of the above notes and our Privacy Policy.

申請人簽署：
Applicant's Signature：_____

日期：
Date：_____

由本校填寫 OFFICE USE ONLY			
Student number:		Application date:	
Staff:		Status:	☐ Applied ☐ On Wait List
Remarks:			

(10/2026 Version)